

Additional Point of Sale Services Form

Merchant Basic Information Details (Must complete this section correctly to ensure service delivery)

Company/ Establishment Name: Owner/Delegate Name:
 Mobile No: Commercial Registration Number: Business Type:
 Current Terminal No: Email Address:

Please select one of the services shown below, and fill in all related fields, if applicable:

Add Terminal Change Account Change Terminal Location Replace Terminal Update Merchant Information Cancel Terminal Purchase with Cash Back

Request Details

Store Name English		Store Name Arabic	
Phone Number		Installation location	
City		Email Address	
Current Account Number		New Account Number*	
Name of the Delegate (In Installation Location)		Delegate's Mobile Number (In Installation Location)	Terminal Number **

* Only if the request involves changing/updating the current account number

** Only if the request involves replacing or cancelling a terminal

Please choose the type of the Terminal in case of requesting an additional or a replacement.

Terminal Type	<input type="checkbox"/> Dialup  Quantity ()	<input type="checkbox"/> GPRS  Quantity ()
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General Instruction:

- In case of change in business nature, please provide us with a copy of the new commercial registration, taking into account that the fees will be subject to the current agreement.
- In case of request to change the account number, kindly submit the form signed, stamped and visit your nearest NCB branch.
- In case of request to change the account(s) of multiple terminals, provide a list containing the followings (Terminal Number - Old Account - New Account) with the stamp and signature.
- In case of request for multiple terminal(s), provide a list containing all desired terminals locations.
- In case of misuse or terminal damage, it will be replaced at the Merchant's cost.
- Merchants must submit a cancellation form/letter along with the terminals upon service termination.
- The request must be signed by the authorized person(s) to avoid rejection.
- In case of multiple request(s), a separate form for each request should be submitted to avoid rejection.
- To submit the original form to the bank, please visit your nearest NCB branch.
- If the monthly total transactions of PoS terminal does not reach 14,999 SAR, NCB will charge the merchant 100 SR per terminal per month.**

This form is subject to the PoS agreement which was signed previously by the Merchant and the Bank.

I hereby acknowledge that the above information are correct and I agree and commit to the above mentioned instructions

Merchant Statement Through Alahli eCorp:

The Point of Sale Statement will provide detailed transaction report regarding your PoS Terminal(s). You may access this statement via AlAhliCorp.

If you have AlAhliCorp access, the user information below will be added to inquire on Point of Sale Statement.

If you do not have AlAhliCorp access, the access will be provided (free of charge) and the user information below will be added to inquire on Point of Sale Statement.

Corporate ID (If exists)		رمز الشركة (إن وجد)
Employee Name		اسم الموظف
Required User ID		رقم الهوية
Job Title	المسمى الوظيفي	البريد الإلكتروني
Mobile	الجوال	E-mail
	966	

Accounts Access

(Write account numbers to be granted to the users)

ج. الحسابات المطلوبة
(يرجى كتابة أرقام الحسابات المطلوب منحها للمستخدم)

1		6	
2		7	
3		8	
4		9	
5		10	

Attached a clear of user's National/Iqama ID.

مرفق صورة واضحة من هوية المستخدم سارية الصلاحية.

Merchant Name

Signature of the Authorized Person

Date / /

Signature Verification for Bank Use Only

By approving on this agreement, we assure your approval on the Terms and conditions related to AlAhli E-corp that is available in the below link: goo.gl/mzgzAr4

The National Commercial Bank a Saudi Joint Stock Company | Paid Up Capital SR 30 Billion | VAT Number 30000247110003 | C.R. 4030001588

Under the supervision and control of The Saudi Arabian Monetary Authority | Licensed as per the Royal Decree No. 3737 dated 20/4/1373H corresponding to 26/12/1953G

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